

Step 5: Evaluate & document

The evaluation of the drill/simulation provides an opportunity to identify challenges, recommendations and solutions to ensure a strong EAP. Evaluation and monitoring of the effectiveness of early actions is key to ensuring lessons are learned. The monitoring can be conducted by project staff or by technicians from partner organizations. Monitoring and evaluation sheets (same as for an actual activation) may be found [here](#). Ideally observations and lessons learned should be discussed and shared in a one-day or half-day workshop right after the simulation, to ensure perspectives and remarks of all stakeholders involved are taken into account.