

## How this Manual works

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The FbF Manual is a step-by-step guide for National Societies and partners to implement Forecast-based Financing (FbF). Hence, this Manual was developed for National Societies, government authorities who are engaged in disaster risk management, hydro-meteorological agencies, humanitarians, academics and the communities themselves to prepare for enhanced Early Warning Early Action (EWEA).

For most national societies the implementation of FbF has the objective to develop an Early Action Protocol (EAP) to be able to access funds from the IFRC's DREF. This can be either through a full EAP or a simplified EAP. The aim of this Manual is to guide national societies and their partners through the process. Please have the following aspects in mind when starting your FbF journey:

- This Manual is not linear – even though it is organized in chapters and steps, activities will need to run in parallel and you will need to revisit certain chapters
- There is no standard on how long each individual step takes, it really depends on the context, the National Society and the partners
- This Manual addresses you as a reader. However, we are aware that you can be a FbF delegate, a project coordinator, a disaster risk management officer or a whole FbF project team. The set-up of FbF can be very different from context to context but be assured: you will find the persons to work with!

The most important EAP documents which will be discussed in more detail in Chapter 4. Develop Early Action Protocol, include

- templates for the full EAP and simplified EAP
- EAP and simplified EAP criteria

These can be accessed in the FbF Manual library under Disaster Response Emergency Fund (DREF).