

Step 7: Approve and finance

It should be ensured that at the point of the trigger being reached no further authorizations are needed before the National Society can act. The EAP must be endorsed by the leadership of the submitting NS and should have prior approval from all stakeholders, whose authorizations will be needed. The EAP should also be validated by other key relevant stakeholders, such as the NHMS and the respective DRM authorities. If technical working groups have been created for FbF, their members should also endorse the final version of the EAP before submission.

Each EAP must then be submitted to the IFRC for review. IFRC offices, extended reviewers, and the Validation Committee (a body of FbF practitioners and scientists who will review the protocol based on the EAP criteria) assess new EAPs that are submitted for acceptance. Before you submit, check that your EAP meets the quality criteria, answers all the required points in the EAP template and your budget is in the right format.

Take into account that the approval process will take at least 30 days and upon validation further time will be needed for finalizing funding allocations and agreements. Therefore, it is recommended to submit well in advance of the start of the season for your NS's selected hazard.

See [chapter 5. Approve and Finance](#) for guidance on how to submit your EAP to FbA by the DREF and links to criteria, as well as relevant forms and templates.