

Step 1: Familiarise yourself with the eligible types of activities in an s/EAP

The IFRC budget follows the IFRC plan and budget. There are the sector interventions that fall under the 'planned operation' and cross cutting 'enabling approaches'.

The operational matrix in the s/EAP and the budget should match. For example, if two trainings are planned under shelter, settlement and housing, then these trainings should be included under the same sections in the budget.

Planned operations sectors and enabling approaches:

Planned operation sectors

- Shelter, Settlement and Housing, Livelihoods, Multipurpose Cash, Health, WASH, Protection, Gender and Inclusion, Education, Migration, Risk Reduction, Community Engagement and Accountability, Environmental Sustainability

Enabling approaches

- Coordination and Partnership,
- Secretariat Services,
- National Society Development

Eligible types of activities in an s/EAP:

- **Readiness activities** are any ongoing costs and services, including HR and logistics, that are necessary for the National Society to remain ready for subsequent trigger-based activation of an EAP. These costs should be spread out annually over the five-year lifespan of an EAP or two-year lifespan for an sEAP.
- **Prepositioned stock** can be procured and prepositioned so that stock is available once a trigger has been reached. The stock should have a shelf-life of two-years or five-years, aligned with the respective lifespan of an s/EAP. The budget can include related costs such as warehousing, transportation and insurance. Note that stock that has a shelf life shorter than five years/two years such as nutrition, pharmaceuticals and medical items may not be eligible for prepositioning funding. We recommend that National Societies identify suppliers who can supply these items within the lead time.
- **Early action activities** are activities that are done to reduce or mitigate the impact of a hazard on at risk communities. Early action

activities should be completed within the lead time; however, some expenditures will be eligible and follow up cost may be incurred after the end of the lead time (e.g. debriefing volunteers, monitoring activities, lessons learned workshop). These activities need to be completed within a few weeks of the activation.

Examples of the operational matrix from the EAP template


[illegible]

Planned operation sector: Shelter, Settlement and Housing

[illegible]

Planned operation sector: Livelihoods

Enabling approaches

 Coordination and Partnerships xxx CHF AP Code: 106, 118, 119, 127, 128										
Indicator: <i>Insert object here</i>										
Priority Actions	Year									
Readiness activities	1	2	3	4	5					
<i>Insert one activity per line</i>										
1.										
	Year									
Pre-positioning activities	1									
<i>Insert one activity per line</i>										
1.										
	Timeframe (days, weeks or months – choose most appropriate)									
Early action activities	1	2	3	4	5	6	7	8	9	10
<i>Insert one activity per line</i>										
1.										

Enabling approach: Coordination and partnership