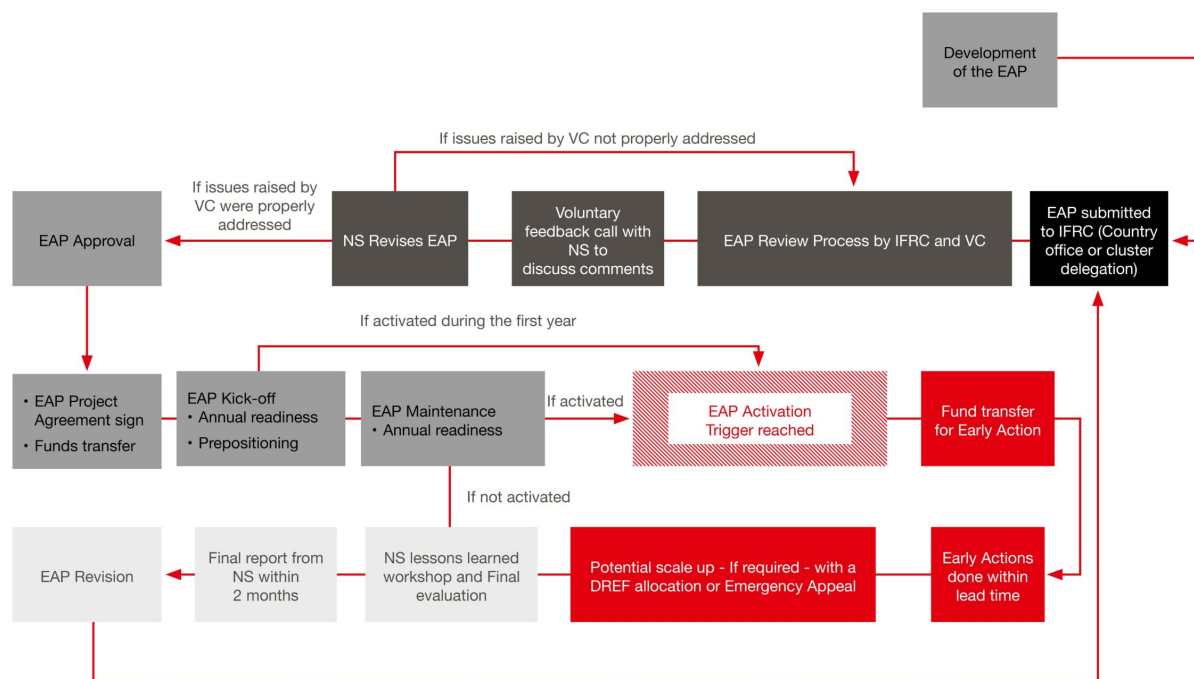


## Step 3: Submit and validate the EAP

Only National Red Cross Red Crescent Societies are eligible for funding from the DREF. The complete validation process should take around 30 working days, beginning with the submission to the IFRC Country Office or Country Cluster Delegation closest to the National Society. However, in practice the process usually takes longer. The Delegation will check the EAP for consistency with IFRC programming standards by the technical sectors in the delegation and the IFRC Regional Office will review the EAP and the budget. Following the regional technical review, the regional office will send the EAP to the Geneva Secretariat where it will be shared with the Validation Committee.

### EAP validation and revision process



Source: Public



The Validation Committee supports the technical review and approval process of EAPs and sEAPs that are submitted for funding against the quality criteria. The Validation Committee is comprised by members of the IFRC, the Red Cross Red Crescent Climate Centre, the Red Cross Livelihoods Centre and National Societies active in FbF.

The Validation Committee and the IFRC extended reviewers (IFRC delegation, IFRC regional offices, Geneva Secretariat) will provide feedback on how an EAP may be strengthened to be fully compliant with the quality criteria. The feedback is consolidated using the review checklist (see [toolbox](#)) and returned to the National Society. IFRC will then organize a call between Validation Committee members who have reviewed the EAP and the National Society, the IFRC delegation and partners to go through the feedback and to clarify any questions and comments. Following the call, the national society will revise the EAP in tracked changes, provide a written response to the comments in the review checklist and submit a revised EAP version. If all critical issues have been adequately addressed the EAP is approved. In some cases, multiple rounds of feedback may be necessary.

For more details, please consult chapter 2 of the IFRC interactive guidance (EAP validation process) (see [toolbox](#)). This guidance provides a step-by-step overview of the EAP and the simplified EAP approval, maintenance, activation and revalidation process. It is designed for IFRC staff; however, it will also give national societies and partners an overview of the IFRC processes.